

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 8, 2011
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin
ALSO PRESENT: Tom Klaer, Carmen Maes, Rick Frye, Michelle Wotring

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes for the July 25th regularly scheduled meeting. Mr. Bergin moved to approve the minutes as presented, and Mrs. Teeter seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

Mr. Klaer updated the Board on the installation of the benches by the Eagle Scout. He advised that the benches were cemented in with pads to be poured at a later date.

Mr. Coppens from the Personnel Committee advised that a decision on a new superintendent would probably be made within the next 30 days.

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NEW BUSINESS:

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
1100259	\$1,055.86
1100262	\$510.00
1100268	\$405.00
1100273	\$348.00
1100274	\$49,274.07

Mrs. Teeter moved to approve the claims as presented on the above dockets. Mr. Shriner seconded the motion. The motion carried unanimously.

Mr. Klaer presented the donations for Battell Center for the month of June. Donations totaled \$1,282.66. Mr. Coppens moved to approve the donations as presented and Mrs. Teeter seconded it. The motion carried unanimously.

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MONTHLY REPORTS:

Mr. Klaer indicated that there wasn't much to report for the month of July. He stated that Kamm Fest was so hot that the event was poorly attended. Also, Mr. Klaer said that every month it never ceases to amaze him how many people come through Battell Center. A final note by Mr. Klaer reflected upon the splash pad at Crawford Park. He said he had been told that the contractor was responsible for repairing the sparse areas around the pad and that it really needs to be sodded.

Ms. Maes advised that the July 4th Celebration at Beutter Park was very successful and probably had around 4,000 people in attendance. In addition, Challenger British Soccer came to an end, football signups were coming to a close and practices beginning, and Rockin' by the River Day Camp was concluding at the end of

the week. Mrs. Maes then showed a PowerPoint presentation made by the camp to the Board which highlighted the activities and experiences during the 10 weeks of participation.

Mr. Frye read the report for the Golf Course Pro Shop division. Mr. Frye's report indicated that rounds were down for the month in comparison to 2010, July weather was not conducive for play near the end of the month, and that August had a good start. There were several outings in July as well as the annual Garbage Open. Mr. Frye also gave the report for Mr. Fowler and highlighted activities which included applying additional fungicide applications, treating for grubs, providing additional drainage improvements to hole #13.

Mr. VanNevel submitted a report indicating July attendance was good and daily revenue averaged about \$1,000.00. In his absence, Mrs. Maes added that she was pleased with the quality of the WSI instructors hired this year.

Mr. Springer was not present and did not submit a report.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mrs. West seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:17 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved:

Carolyn Teeter, Board Secretary